



LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195

**Links Pond Cluster Association
Minutes of January 16, 2017 Board Meeting**

In attendance:

Board Members Donna Pieper, HeidiAnne Werner, Mark Schoepfle, Frank Cordek and resident Vince Mayer. The meeting was called to order at 7:00 p.m. at Mark's house.

The board members present approved the October 17, 2016 Meeting Minutes with one change.

Financials:

Electric bill corrections have been made to the FY16 Budget closing this item. The Treasurer then transferred \$8,990.25 into the Capital Reserve Account. This brings the Reserve Account to \$74,855.

HeidiAnne presented the FY17 YTD financials to the board. All spending is within budget estimates.

HeidiAnne will develop an Income & Expense Report for the checking and reserve account(s) to be presented at the meetings.

A funding limit of \$300 was approved for replacing / repairing the wood on the cluster benches located between buildings #4 & #5.

Landscape:

Frank will develop a landscape plan for the front entrance for implementation this spring.

Frank will trim the rose bushes in the cluster prior to the new growth season.

Mark will prioritize the spring tree work in preparation for the spring / summer seasons.

Miscellaneous

The Semi-Annual Meeting will be scheduled in the month of March.

Frank will forward the current Reserve Account balance to Mason & Mason, ask that they make corrections to the tables, and issue a final report.

Donna will call Mr. Nolte regarding filing the cluster income tax forms. She will update the filing status at the next board meeting.

The Cluster received a letter from Fairfax County indicating that they will be surveying South Lakes Drive in order to propose a sidewalk.

Donna will distribute an older new resident LPCA Welcome Package for review and updating.

Donna will post notices at the mailboxes regarding the trash & recycling guidelines.

A community email will be sent addressing the new Yard Waste Guidelines, and Donna will post notices at the mailboxes as well.

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Donna will post a notice at the mailboxes for Buildings 1 and 2 asking the residents to place their recycling at a normal trash pickup location.

There was preliminary discussion of correcting the drainage and enhancing the landscaping at the South Lakes end of Building #1.

The next meeting will be held on February 20th at Mark's house.

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