



LINKS POND CLUSTER ASSOCIATION  
POST OFFICE BOX 2104  
RESTON, VIRGINIA 20195

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**Links Pond Cluster Association  
Minutes of March 24, 2016 Board Meeting**

In attendance:

Board Members: HeidiAnne Werner, Mark Schoepfle, Donna Pieper, Michael Mellin, Frank Cordek

Homeowners: Vince Mayer, Dan Caro

The board members present approved the March 1, 2016 minutes.

Financials

Mark will follow up with Blade Runners regarding the credits which are due.

The board members present approved the rental of a pole chain saw for the spring cleanup, and discussed the purchase of replacement trees for trees removed earlier in the fiscal year.

Landscape

Replacement tree (Bldg 4): The board will seek the input of the residents of Building 4 when selecting the replacement tree.

Miscellaneous

Cheat Sheet: Based on comments received at the meeting, Donna will update the cheat sheet to include the Department of Professional and Occupational Regulation (DPOR) filing requirements.

Parking audit: The parking decal audit will be finalized and sent to all cluster residents.

Spring Cleanup: The spring cleanup will take place on April 30.

Board positions: The board members present decided on the following positions:

Frank Cordek – President

Mark Schoepfle – Vice President, Landscape

Michal Mellin – Vice President, Special Projects

HeidiAnne Werner – Treasurer

Donna Pieper - Secretary

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Cluster communications: Frank Cordek will be given access to the Links Pond Community email account, and will be in charge of cluster communications.

Board meetings: Beginning with the April meeting, the board meetings will take place on the third Monday of each month. The April meeting will take place on April 18.

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