



LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195

**Links Pond Cluster Association
Minutes of February 20, 2017 Board Meeting**

In attendance:

Board Members Donna Pieper, HeidiAnne Werner, Mark Schoepfle, Frank Cordek and resident Vince Mayer. The meeting was called to order at 7:00 p.m. at Mark's house.

The board members present approved the January 16, 2017 Meeting Minutes with no changes.

Financials:

HeidiAnne presented a draft Income & Expense Statement. After review/discussion, the board agreed that more details need to be included for the Semi-Annual Meeting.

Frank gave HeidiAnne the hardcopy daffodil invoice.

Landscape:

Frank developed and distributed a landscape plan for the west/east islands to complete the rebalancing of the plantings, as well as plant daylilies and liriop. The board approved the plan with a budget of \$40 for mulch.

The board reviewed and discussed tree trimming. Mark will set priorities for the spring Blade Runner's work.

Miscellaneous

The Semi-Annual Meeting will be scheduled for March 23, 2017. Donna will reserve a room and distribute notifications.

The board reviewed the Welcome Packet. Donna will update the packet to include the email addresses of the board members and the cluster's parking policy.

The board approved email approval for expenses not to exceed \$250.

The board discussed the Republic Trash Contract. Donna will inquire about picking up recycling (2) days per week along with the trash.

Donna reported that the Cluster does not have to file an Income Tax Return until September 2017. Donna will coordinate and facilitate this with Sal Ambrosino.

Frank Cordek notified the board that he will not be seeking re-election at the March 2017 Semi-Annual Meeting due to his moving to Leesburg.

The next meeting will be held on March 20th at Mark's house.

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