



LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195

**Links Pond Cluster Association
Minutes of October 17, 2016 Board Meeting**

In attendance:

Board Members: Donna Pieper, Mark Schoepfle, Michael Mellin, Frank Cordek. The meeting was called to order at 7:00 p.m. at Mark's home.

The board members present approved the August 15, 2016 minutes with three changes.

Financials

Donna circulated the financials with an accounting of expenditures to date.

Donna will work with HeidiAnne to contact three homeowners whose dues checks may need to be reissued after confirming with Wells Fargo that the deposits were not made.

Donna will work with HeidiAnne regarding a FY16 budget adjustment and available funds to be transferred to the cluster reserve account.

Landscape

The Reston Association approved the removal of two white pines behind Building #7. Mark will look into scheduling their removal with Blade Runners.

Mark will follow up with Blade Runners regarding the aeration of the common areas throughout the cluster.

Mark will organize a meeting to discuss how we are going to proceed with landscaping the front entrance.

Special Projects

Mike is completing the parking sticker database. The stickers will be distributed by October 31st.

Mike will contact the fire department about identifying the fire lanes within the cluster.

Miscellaneous

Mike requested the benches between buildings 4 and 5 have the wood replaced due to carpenter bees nesting in the wood and subsequently moving into and damaging his deck.

Frank will confirm the cluster asphalt square yardage in the Mason & Mason report, forward requests for clarifications and revisions to be made to the report, and ask that they issue a final report. This report will not override bids that will be received from contractors in 2017.

The board will request a Certificate of Insurance from Blade Runners and Republic for the cluster's records.

The next meeting will be held on November 21st at TBD.

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