



LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195

**Links Pond Cluster Association
Minutes of May 16, 2016 Board Meeting**

In attendance:

Board Members: Frank Cordek, Mark Schoepfle, Donna Pieper, Michael Mellin

The board members present approved the April 18, 2016 minutes.

Financials

The board members present approved \$240 for the purchase of fertilizer, mulch and lime for the lower east and west islands.

Donna will follow up with Blade Runners regarding the credits which are due.

\$35,000 was transferred from the checking account to the reserve account. After the transfer, the balance in the checking account is \$25,000+ and the balance in the reserve account is \$65,000+.

The board approved the proposal from Mason & Mason for a 5-year analysis for maintenance of the cluster's streets, sidewalks, curbs and gutters.

Landscape

Michael and Frank signed the DRB application prepared by Mark for the removal of the maple in front of 2155 Greenkeepers Court.

A red bud replacement tree was planted in front of Building 4. After determining that the two emerald ewes original planted near the red bud would do better in another location, the ewes were planted in a nearby area at the end of Building 3.

Mark will contact Terry of Blade Runners and set up a date for a cluster walkthrough.

Mark will request bids for the removal of the tulip poplar behind Building 4.

At a homeowner's request, the board inspected a tree behind 11722 Putting Green Court and determined that the tree appeared to be in good condition but that several branches needed to be removed. Mark and Frank will include an inspection of the tree when they do the walkthrough the cluster with Blade Runners in June.

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The board discussed viburnum as a possible replacement for the dead shrubbery removed from the area around the transformer behind Building 5.

Miscellaneous

Frank and Donna met with an adviser at Wells Fargo. They closed the old checking account, opened a new checking account giving Frank and Donna signature authority, and set up a \$100 spending account for internet transactions.

Parking: Michael has received responses from approximately 70% of the parking decal audit recipients.

The board will explore options for a new Links Pond sign at the entrance to the cluster, and will request input from the cluster residents.

Board meeting: The June meeting will take place on June 20.

Frank will work with Dan Caro to gain access to the cluster's website.