



LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195
www.linkspond.com

**Links Pond Cluster Association
Board Meeting
November 21, 2021, 7:00**

In Attendance: Lyn McPherson, Mark Schoepfle, Vince Mayer, Jane Derrick
Absent: Mike Mellin

Agenda:

- Financials
 - Income and financials continue to be in a good place. All homeowner dues for Q2 have been received.
 - The Board voted and as to keep with good business practices will be considering HOA fees late if received after the end the month in which they are due *i.e.*, Quarter 2 dues are considered late if received after October 31. This new policy would go into effect the next quarter (Q3) and be included with the mid December dues reminder.

- Special Projects
 - Parking Decal Database and parking issues update and additional monitors
 - The board has moved all the excel sheets regarding the parking database into a google form to be updated every quarter or on an as needed basis. Plan to have all items consolidated by the first of the year.
 - To keep parking current, we may enlist a couple residents to help with this special project.
 - An updated Parking Decal Application has been completed and is awaiting final approval to update on the LPCA website and within the LPCA policies.
 - “Reserved” painting update re: Contractors
 - Due to cold weather, this needs to wait until Spring to be completed
 - Update on meeting with Chris of ProPave regarding paving issue
 - Awaiting response from ProPave
 - Engineering Study - Mason & Mason scheduled for May 2022
 - Lyn reached out to Mason & Mason and will sign the contract for the Links Pond engineering study to be completed May 2022 (just before fiscal year end).
 - Distribution of recap of Golf Course Meeting September 29
 - The Board has reviewed the notes taken from the Golf Course meeting and will send the details to the Links Pond residents via email the week of December 1st.
 - Fairfax required policy/procedure regarding notice of electronic meetings
 - Jane to amend the By-Laws with this update for electronic meetings to be allowed for Links Pond residents. Following regulations set by Fairfax County.

- Landscape
 - Review of Mowing/tree work contracts for 2022



LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195
www.linkspond.com

- The Board voted to extend our contract with Blade Runners. The contract will run for 3 years to lock in rates. The contract was signed and returned to Blade Runners on November 22, 2021.
- Cluster Cleanup results
 - Thank you to everyone who came out and assisted with the clean-up; there was a lot of work done!
- Tree work completed
 - Pin Oak and trimming was completed, awaiting invoice for payment.
- Other
 - Response from RA regarding updated standards
 - Provided composite deck colors and architectural roof as part of the updated for Links Pond. Sending to RA Design Review Board on December 1.
 - LPCA Regulations regarding towing
 - Henry's towing is sending out new signs for us to post in the cluster.
 - Review of consolidated parking policies
 - The Parking policies are being consolidated to reflect the latest updates to avoid confusion. Once the board meets and agrees to the changes, they will be submitted to the LPCA residents.
 - Approval of October Meeting Minutes – completed and sent for posting
 - Trash / Recycling and Yard Waste pick ups
 - Note to residents to remind them of the days of pick to be included with the January 2022 dues reminders.
 - All policies are being looked at in the Architectural Covenants and By-Laws to ensure all the updates are in one place. The Board is looking to consolidate all the different amendments or resolutions to reflect the latest updates to again, avoid confusion. Once the board meets and agrees to the changes, they will be submitted to the LPCA residents.