



LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195
www.linkspond.com

**Links Pond Cluster Association
Board Meeting Minutes
January 10, 2023 7:00 PM – Via Zoom**

In Attendance: Mike Mellin, Mark Schoepfle, Lyn McPherson, Jessica Courtman, Jane Derrick

Agenda:

Financials

- Current Assets
 - Checking \$24,841.75 (\$6,000 in CDs)
 - Savings/Reserves \$37,914.54 (\$30,000 in CDs)

Special Projects

- Entrance sign update regarding installation
 - Discussed: Mark updated that the RA DRB approved our entrance sign!
 - Decided: Mark will provide signed contract and deposit for the sign to Image360 by January 13.
- Need to recruit new board member
 - Discussed: Mike stepping down in June/July – happy to have a new board member come on board to shadow to make the transition a smooth one
- Review agenda/talking points for Semi-Annual Meeting
 - Decided: Agenda topics set with specific speakers to each point

Landscape

- Update on tree damage/removal
 - Discussed & Decided: Mark reached out to Blade Runners on the semi-fallen tree across from building 9. An estimate of \$2,100 was provided, is approved and Blade Runners is scheduling.

Other

- Report by Mike regarding:
 - Discussed: Mike emailing Michelle Rouhi at RA for all approvals:
 - DRB information regarding approvals or lack thereof for 2161
 - DRB Proposed sidewalk, porch, patio and retaining wall for 2159
 - RA vs. LPCA approvals and covenant updates
- Parking Notice to be sent to all Residents regarding:
 - Discussed & Decided: Will have all resident vehicles with decals by the end of January. All updates to Parking database to be completed (update cars as needed), with enforcement to begin February 1, 2023.
 - Parking decals

- Annual review of approval for 3rd vehicle
- Parking enforcement