



LINKS POND CLUSTER ASSOCIATION
POST OFFICE BOX 2104
RESTON, VIRGINIA 20195
www.linkspond.com

**Links Pond Cluster Association
Board Meeting Minutes
Tuesday, April 18, 2023 7:00 PM – Via Zoom**

In Attendance: Mike Mellin, Lyn McPherson, Jessica Courtman, Jane Derrick

Agenda:

Financials

- Current Assets
 - Checking \$22,068.58 (\$6,000 in CDs)
 - Savings/Reserves \$40,770.87 (includes YTD Interest; \$30,000 in CDs)

Special Projects

- Trash collection days with our new vendor starts Monday, May 1
 - Decided: Jane to ask Dan Caro to send an email notice to the cluster regarding the change for Monday, May 1 for both trash and recycling on Friday, April 21
 - Decided: Lyn to update mailboxes with the same on a flyer
 - Decided: Jane to ask Dan Caro to send a reminder email to be sent to the cluster on Friday, April 28
- Entrance sign
 - Discussed: Look into new plants and landscaping around the new sign

Landscape

- Tree in front of 2140 GKC
 - Decided: Jane to reach out to Terry at Blade Runners regarding this tree and determine next steps as the Board has received complaints about it
- Cost of trees that need to be removed in the Cluster
 - Discussed: What trees per Blade Runners need to come down and which ones belong to RA (as they are on the path along South Lakes Drive)
 - Decided: Lyn to contact RA to review #1 – Red Oak, #2 – Black Locust and #3 Tulip Poplar
 - Decided: Prioritize #4 – Tulip Poplar near tot lot; #1 – Red Oak (if not covered by RA); and the tree at 2140 depending on Blade Runners assessment
 - All other trees, will continue to review

Other

- Open Board position
 - Discussed – look into interest for others to join the Board
- Report by Jane regarding all RA Approvals from Michele
 - DRB information regarding approvals or lack thereof for 2161

- Discussed: We do not have flagstone walkways (in place of sidewalks) allowed per our Links Ponds Architectural Covenants. At this time these are not allowed
 - DRB Proposed sidewalk, porch, patio and retaining wall for 2159
 - Decided: Reviewed work and all but the flagstone sidewalk can be done
 - RA vs. LPCA approvals and covenant updates
 - Decided: Jane to reach out to Michelle and Meghan on the latest pdf of approvals.
 - Parking enforcement
 - Discussed: Decals need to be on vehicles – handing them out as needed to residents
 - Discussed: Owners with more than two cars, need to follow the process for approval of a 3rd vehicle on Cluster property
 - Yard Upkeep
 - Discussed: Need to ensure yards are not overly grown and out of hand
 - Spring Clean-up
 - Decided: Clean up set for Saturday, May 20 from 9am-12pm
 - Decided: Email out to cluster on May 5 with the notice of clean-up AND cluster Picnic; reminder to be sent May 18
 - Picnic
 - Decided: Will hold Cluster picnic on Monday, May 29 at 12pm with a rain date of Saturday, June 3.
 - Decided: Will include Picnic details with the Spring clean-up emails.
 - Budget Meeting – Thursday, May 25 at 7pm
 - Decided: Will hold a special Board budget meeting on Thursday, May 11 7pm
 - Decided: Will hold normal Board meeting on Tuesday, May 16 7pm
 - Discussed: Jane to create zoom meeting for Thursday, May 25 7pm